



# Italian Academy Language School – IALS

## Registration for Baby and Me and Learning Play Groups

### Registration Form and Policy Form (Please print, sign and mail both forms)

Name of Participant: \_\_\_\_\_ Parent/Guardian: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Which program are you interested in? (Indicate by circling):

Baby and Me | Play Learning Group 3-4 | Play Learning Group 4-5 | Play Learning Group 4-6

Play Learning Group 5-7 | Play Learning Group 8-12 | Advanced 9-12 | Camp | Special Class

Location: \_\_\_\_\_ Time: \_\_\_\_\_

Name of persons who will pick up child at the end of class (please give cell number):

1. \_\_\_\_\_ Cell Number: \_\_\_\_\_

2. \_\_\_\_\_ Cell Number: \_\_\_\_\_

3. \_\_\_\_\_ Cell Number: \_\_\_\_\_

Tuition (please circle):

12 week - \$270 | 2 sessions 24 weeks - \$495 | year program (36 weeks) - \$720

Add annual registration fee of \$25 if necessary

Please send check or money to : Italian Academy

Att: Michel Scibetta-Nicolo  
6 Garden Ct  
S.I. NY 10304

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Policy Form

### Due to our small classes and wait list, our tuition policy is as follows:

#### 12 week session

12 week session and registration fee must be paid in full. Full tuition minus registration is refundable if cancelled on or before 10 working days of first day of class. No refunds thereafter. Cancellation must be done by calling the office 718-644-0063 leaving message and also in writing by e-mail or mail. If check lacks sufficient funds for payment client is responsible for bank fee.

#### 24 week session – 2 - 12 week sessions

2 sessions may be paid in full or \$325 plus reg must be paid upfront and the remaining balance due by the 8th week.

Tuition of \$270 minus registration fee , which is the 12th week portion is fully refundable if cancelled on or before 10 working days of first day of class. No refunds thereafter. The amount paid for the next 12 week session is fully refundable when cancelling 10 days before the first 12 week session begins. Cancellation must be done by calling the office 718-644-0063 leaving message and in writing by e-mail or mail.

If the 2nd session is cancelled for reasons of low enrollment, the sum paid for the second session will be refunded in full minus annual registration fee.

While attending the first 12 week session you realize your child can no longer attend the second 12 week session – tuition for the second session is only refundable if the director Michel Scibetta-Nicolo is informed by parent or guardian in writing on or before the 4th week of the first 12 week session. If not informed in writing on or before the 4th week of the first 12 week session the amount paid for the second 12 week session is not refundable.

#### Year Round Session (36 weeks) – Sept - June

This program is progressive learning into the foreign language. At the end of the year a short recital is presented for our families. It is a year round educational program with the preparation of a short show. Children are delighted to present their abilities in the foreign language while having fun with their peers. Tuition may be paid upfront. A finance payment plan is also available. Call for details. A form will be mailed to your home or e-mailed.

#### Baby and Me – 8 week session 45min class once a week

Tuition of \$180 plus \$25 registration fee must be paid in full. Tuition is fully refundable minus registration fee if cancelled on or before 10 working days of the first day of class. No refunds thereafter. To cancel must be done in writing by mail or e-mail and a voice message must be left at the office number.

Parent name: \_\_\_\_\_ Student or Students' name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_